

# BUSINESS PLAN

INCOME GENERATING ACTIVITY – **Cutting and Tailoring**

By

Self Help Group Cutting & Tailoring – **SELF HELP GROUP BAGGI**



SHG/CIG Name	::	Self Help Group Baggi
VFDS Name	::	Baggi
Range	::	Kanda
Division	::	CHOPAL

Prepared under:



Project for Improvement of Himachal Pradesh Forest Ecosystems  
Management & Livelihoods (JICA Assisted)

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## 1. Background

Cutting and tailoring center by SHG Self Help Group Baggi will be located at village Baggi PO Charoli Tehsil Kupvi Distt. Shimla HP. The total households in ward Baggi are 64 and there are only villages in VFDS Baggi, for which this cutting and tailoring centre will cater for. This centre will provide excellent service and guide the customers about what suits them the best to provide them the product that mark the highest level of satisfaction and comfort for them.

## 2. Description of SHG/CIG

2.1	SHG/CIG Name	::	SHG Baggi
2.2	VFDS	::	Baggi
2.3	Range	::	Kanda
2.4	Division	::	Chopal
2.5	Village	::	Baggi
2.6	Block	::	Kanda
2.7	District	::	Shimla
2.8	Total No. of Members in SHG	::	15 Females
2.9	Date of formation	::	02/06/2021
2.10	Bank a/c No.	::	46210104734
2.11	Bank Details	::	HP Co-operative Bank Kupvi IFSC HPSC0000462 PO & Tehsil Kupvi District Shimla HP
2.12	SHG/CIG Monthly Saving	::	100/-
2.13	Total saving		5259/-
2.14	Total inter-loaning		-
2.15	Cash Credit Limit		-
2.16	Repayment Status		-

### 3. Beneficiaries Detail:

Sr. No	Name	Father/Husb and Name	Age	Education	Category	Income Source	Address	Contact No.
1.	Geeta devi (President)	W/o Ratan singh	49	-	General	Agriculture	Village Baggi	7876612622
2.	Sushila Devi (Secretary)	W/o Rajender	41	12 <sup>th</sup>	General	Agriculture	Village Baggi	9805650651
3.	Rato Devi vice president	W/o jeevan singh	45	-	General	Agriculture	Village Baggi	9816025613
4.	Kania devi joint secretary	W/o Lai singh	45	-	General	Agriculture	Village Baggi	9805495587
5.	Suman (treasurer)	W/o Ran singh	41	5 <sup>th</sup>	General	Agriculture	Village Baggi	8580901004
6.	Raksha Devi (Member)	W/o Ujaagar singh	50	-	General	Agriculture	Village Baggi	8628856009
7.	Hiru Devi (member)	W/o Jeevan singh	52	-	General	Agriculture	Village Baggi	8864528162
8.	Sushma devi (member)	W/o Suresh	32	8 <sup>th</sup>	General	Agriculture	Village Baggi	8626913367
9.	Sevta devi (member)	W/o Ramlal	35	-	General	Agriculture	Village Baggi	9805781243
10.	Sarojbala (member)	W/o Dei singh	39	B.A.	General	Agriculture	Village Baggi	9805216417
11.	Laxmi devi (member)	W/o Amar singh	38	10 <sup>th</sup>	General	Agriculture	Village Baggi	7807865201
12.	Anita (member)	W/o Kuldeep singh	28	12 <sup>th</sup>	General	Agriculture	Village Baggi	9015428542
13.	Ankush samta (member)	W/o Kapil samta	28	12 <sup>th</sup>	General	Agriculture	Village Baggi	9805495587
14.	Vijesh samta (member)	W/o Dei singh	33	5 <sup>th</sup>	General	Agriculture	Village Baggi	8894813193
15.	Rama devi (member)	W/o Bheem singh	35	8 <sup>th</sup>	General	Agriculture	Village Baggi	8894429851

### 4. Geographical details of the Village:

4.1	Distance from the District HQ	::	210 Km
4.2	Distance from Main Road	::	1 Meter
4.3	Name of local market & distance	::	Kupvi, 10 km
4.4	Name of main market & distance	::	Nerwa, Kupvi & Haripurdhar, 60km, 10 Km and 18 Km
4.5	Name of main cities & distance	::	Shimla 210Km
4.6	Name of places/locations where product will be sold/ marketed	::	Nerwa, Kupvi & Haripurdhar

## 5. Management

Cutting and tailoring centre by SHG Baggi have 15 women members and they will have individual sewing machines and will hire a room in the village to execute their plan and work in a collective manner. Before the start of the actual work in the centre all the members will be imparted a short-term capsule course for training them in cutting and tailoring under some professional trainers.

## 6. Customers

The primary customers of the centre will mostly be ladies and some cloth merchants around village Baggi. But later on this business can be scaled up by catering to nearby small townships.

## 7. Target of the centre

The centre primarily aims at providing unique modern and high-class stitching services to the residents of Baggi villager in particular and all other residents of nearby villages.

This centre aim is to become the most renowned stitching centre, with quality work, in its area of operation, in coming years.

## 8. The reason to start this business

*Due to the prior experience of the members of this SHG who are already doing same work here and there this IGA has been selected and therefore the SHG is starting this business. This is an effort to combine the skill of various members and scale up their activity to earn more livelihoods.*

## 9. SWOT ANALYSIS

### 1) Strength

- i) All members are like -minded and have supportive attitude.
- ii) Cutting and tailoring activity is simple one.

### 2) Weakness

- i) SHG is new for the activity
- ii) Lack experience in group working

### 3) Opportunities.

- I) Working in a Group may help in higher production.
- ii) Good demand of the activity.
- iii) Provision of **Project Contribution** to the extent of 50% of the capital cost.
- IV) Training and capacity building / Skill upgradation to be borne by the project

### 4. Threat

- i) Suddenly increase in price of raw material.
- ii) Competitive Market.

### **10. Business Plan Different Stages.**

The SHG Cutting & Tailoring Baggi will hire a spacious room to house the 15 members along with their equipments at a centrally located place which will be easily accessible to all the members. The detailed requirement along with financial projection to start up the project will be as given hereafter under the heading -Capital Cost:

### **11. Some Initiatives / Steps to attract customers**

- The center will ensure stitching of the traditional, non- traditional fancy, daily use modern and stylish dresses
- Emphasis will be on stitching fancy and simple clothes for women and children
- The centre will repair all types of defects and ensure that no customer go unattended.
- The SHG, at later stage, may scale up their business by going into readymade garments sale-purchase.

### **12. Marketing analysis.**

This is the most important factor which will ensure the success of our business. A detailed analysis and market survey of the command area is essential ingredient and it will give us the overview of our targeted customers and the members of the group will know the latest demands and trends.

### **13. Business targets**

This SHG Baggi- will broadly aim at becoming the best stitching centre in the area and nearby villages. Our goal will be to scale up the business gradually and transform it into profit making unit within next 4-5 years.

### **14. Financial forecast/ projections**

The final rather foremost step to start up the business is to make a financial plan to determine the cost to run the business and it should also cover the business profit which the SHG is going to earn in nutshell a cost benefit analysis is required to be projected.

## 15 Descriptions of Economics:

<b>A. CAPITAL COST</b>				
<b>Sr. No</b>	<b>Particulars</b>	<b>Quantity</b>	<b>Unit Price</b>	<b>Total Amount (Rs.)</b>
1	Sewing machine with tool pedal	08	6500	52000
2	Sewing machine simple/ordinary	01	4200	4200
3	Room carpet	01	1500	1500
4	Cutting scissors	08	500	4000
5	Tailor's scale	08	200	1600
6	Measuring tape	08	50	400
7	Interlocking machine	01	6500	6500
8	Hangers	04 set	300	1200
9	Counter table along with wardrobe inbuilt	01	7800	7800
10	Stools	08	300	2400
11	Iron	02	700	1400
12	Almirah	01	4500	4500
13	Chairs	03	500	1500
	<b>Total Capital Cost (A) =</b>			<b>89000/-</b>
<b>B. RECURRING COST</b>				

Sr. No	Particulars	Quantity	Price	Total Amount (Rs)
1	Room rent	1	1000	1000
2	Marking material chalk etc.	L/S	L/S	250
3	Sewing thread of different colours	04 pkt	300	1200
4	Oiling pippet	8	50	400
5.	Buttons different types	1 box	1000	1000
6.	Buckram	20m	50	1000
7.	Misc. expenditure (i.e. electric bills, repair of machines, etc.)	L/S	L/S	1000
<b>Total Recurring Cost (B)</b>				<b>5850/-</b>

#### 16. Income projections:

At the beginning of IGA, is estimated that each member will stitch one ladies suit in a day complete in all respect. The stitching charges as on today for simple suit is approximately 300 per suit. On an average the 15 members of group may stitch 200 ladies suit in a month to be on safer side and keeping in view the other household obligations of the members of group. Therefore the total output of the group is estimated  $300 \times 200 = \text{Rs } 60000/-$  only.

#### 17. Analysis of Income and Expenditure (Monthly):

Sr. No.	Particulars	Expenditure / month (Rs)	Income per month (Rs)
1.	10% Depreciation on capital cost i.e. $89000/12 \times 10 = 741$ or say 741 Rs.	741	
2.	Total Recurring Cost	5850	
3.	Total	<b>6591</b>	<b>60000</b>
4.	<b>Net Profit (60000 - 6591)</b>	<b>53409</b>	



5.	Distribution of Net Profit	<ul style="list-style-type: none"> <li>• Profit will be distributed equally among all the group members.</li> <li>• Part of the profit will be used for further investment in IGA</li> </ul>	
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### 18. Fund flow in the group:

Sr. No.	Particulars	Total Amount (Rs)	Project contribution	SHG contribution
1	Total capital cost	89000	44500	44500
2	Total Recurring Cost	5850	0	5850
3	Trainings	30000	30000	
	<b>Total outlay</b>	<b>124850</b>	<b>74500</b>	<b>50350</b>

#### Note-

- **Capital Cost** - 50% of the total capital cost will be borne by the Project
- **Recurring Cost** –The entire cost will be borne by the SHG/CIG.
- **Trainings/capacity building/ skill up-gradation** –Total cost to be borne by the Project

### 19. Sources of funds and procurement:

Project support;	<ul style="list-style-type: none"> <li>• 50% of capital cost will be utilized for purchase of machines.</li> <li>• Upto Rs. 1 lakh will be parked in the SHG bank account as a revolving fund.</li> <li>• Trainings/capacity building/ skill up-gradation cost.</li> </ul>	Procurement of machines will be done by respective DMU/FCCU after following all codal formalities.
SHG contribution	<ul style="list-style-type: none"> <li>• 50% of capital cost to be borne by SHG.</li> <li>• Recurring cost to be borne by SHG</li> </ul>	

## 20. Trainings/capacity building/skill up-gradation

Trainings/capacity building/ skill up-gradation cost will be borne by project. Following are some trainings/capacity building/ skill up-gradation proposed/needed:

- Team work
- Quality control
- Packaging and Marketing
- Financial Management

21. **Loan Repayment Schedule** - If the loan is availed from bank it will be in the form of cash credit limit and for CCL there is no repayment schedule; however, the monthly saving and repayment receipt from members should be routed through CCL.

- In CCL, the principal loan outstanding of the SHG must be fully paid to the banks once a year. The interest amount should be paid on a monthly basis.
- In term loans, the repayment must be made as per the repayment schedule in the banks.

## 22. Monitoring Method -

- Social Audit Committee of the VFDS will monitor the progress and performance of the IGA and suggest corrective action if need be to ensure operation of the unit as per projection.

- SHG should also review the progress and performance of the IGA of each member and suggest corrective action if need be to ensure operation of the unit as per projection

23. Group members Photos-



Geeta Devi  
(President)



Sushila Devi  
(Secretary)



Ankush Samta  
(member)



Rma Devi  
(member)



Sushma Devi  
(member)



Anita Devi  
(member)



Seeta Devi  
(member)



Vijesh Samta,  
(member)



Raksha Devi  
(member)



Suman Devi  
(Treasurer)



Hisu Devi  
(member)



Lakshmi Devi  
(member)



Saroj Bala,  
(member)



Kanta Devi  
(Joint Secretary)



Rato Devi  
(Vice-President)

## Certificate

The Business plan of Self Help Group **Baggi** for the IGA of Cutiing and Tailoring was presented before the General House of **VFDS Baggi** for approval. After long discussion and thoughtful deliberation by the different members, the business plan was approved for adoption in the SHG and further implementation by the members of the SHG.

Dated: 07-9-2021  
Place: Baggi

श्रीमती देवी  
President SHG



Block Forest Officer  
KANDA



President  
Village Forest Development  
Society Ward No-3 Baggi  
Distt. Shimla-171317 (H.P.)




Secretary



Range Forest Officer  
Forest Range Kanda  
FTU Officer Kanda

Approved

  
Divisional Forest Officer  
Chopal Forest Division  
Chopal Forest Division Chopal